

| Agenda Item No | Topic   | Decision  |
|----------------|---|---|
| 2              | Minutes   | <b>RESOLVED:</b><br>That the Minutes of the meeting held on 15 <sup>th</sup> March 2022 be approved.  |
| 6              | Statement of Accounts 2021/22 and Annual Governance Statement 2021/22 | <b>RESOLVED:</b><br>1. That the Letter of Representation to be signed by the Chairman and submitted by the Treasurer be noted.<br><br>2. That the finalised Statement of Accounts 2021/22 be considered and signed by the Chairman and the Treasurer.<br><br>3. That the Annual Governance Statement 2021/22 be considered.   |
| 7              | External Audit - Audit findings report 2021/22                        | <b>RESOLVED:</b><br>That the contents of the audit findings report presented by WR Partners be considered and endorsed, with appropriate comment  |
| 8              | Internal Audit Annual Report 2021/22                                  | <b>RESOLVED:</b><br>1. That the performance against the Audit Plan for the year ended 31 March 2022 be endorsed.<br><br>2. That the system of governance, risk management and internal control is operating effectively and can be relied upon when considering the Annual Governance Statement for 2021/22.<br><br>3. That the Head of Audit's substantial year end opinion on West Mercia Energy's governance, risk management and internal control environment for 2021/22 based on the work undertaken and management responses received be endorsed. |
| 9              | Distribution of surplus   | <b>RESOLVED:</b><br>1. That the retention of accumulated surplus of £0.890 million be approved.<br><br>2. That the distribution of accumulated surplus of £0.396 million, in accordance with the provisions of the Joint Agreement be approved.   |
| 10             | Risk management update  | <b>RESOLVED:</b><br>That the medium and high risks presented be considered and endorsed.  |

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| 11                    | Standing Orders                                     | <b>RESOLVED:</b><br>That the updated WME Standing Orders be approved.                                       |
| 13                    | Exempt Minutes                                      | <b>RESOLVED:</b><br>That the exempt minutes of the meeting held on 15 <sup>th</sup> March 2022 be approved. |
| 14                    | Update on Business Plan and Trading to Date 2022/23 | <b>RESOLVED:</b><br>That the recommendations contained within the exempt report be approved.                |
| 15                    | Use Cleaner Use Less update                         | <b>RESOLVED:</b><br>That the recommendations contained within the exempt report be approved.                |